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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
TRANSPORT DEPARTMENT  
5/9 UNDER HILL ROAD, DELHI

No. F.10(97)/AS/STA/Tpt/2013/20

Dated: 14.2.13

Subject: Permit conditions for Safety of School Transport

The Transport Department had prescribed the permit conditions for Contract Carriage Buses including School Buses and transport hired by Schools. These permit conditions may be downloaded from the Transport Department's website - [www.transport.delhigovt.nic.in](http://www.transport.delhigovt.nic.in). These permit conditions also incorporate guidelines issued by the Hon'ble Supreme Court, for safety of school transport.

These conditions are summarized below :

1. The driver should have at least 5 years of experience of driving a vehicle of the concerned category.
2. A driver who has been challaned more than twice in a year for offences like red light jumping, violation of lane discipline or allowing unauthorized person to drive cannot be employed.
3. A driver who has been challaned even once for the offence of over speeding, drunken driving and dangerous driving etc. cannot be employed.
4. The driver should be accompanied with a conductor holding effective conductor's licence.
5. The driver should be dressed in a uniform of grey trousers and jacket with his name plate alongwith name of the owner of the vehicle distinctly embossed.
6. The drivers of all the Buses should have minimum qualification of 10+2 (class 10<sup>th</sup> for DTC drivers) and the conductor should be at least 10<sup>th</sup> class pass.
7. The bus shall be driven by a driver having valid public service vehicle badge issued by the Transport Department.
8. Details of the driver (i.e. name, address, licence number, badge number) and Telephone No. of the owner of the bus, Transport Department's Helpline No. 42-400-400 and registration no. of the vehicle shall be displayed at a conspicuous place inside the bus in contrast colour, so as to be clearly visible to all passengers in the bus.
9. School buses should be painted yellow.
10. School Bus must be written on the back and front of the bus. If it is hired bus, "on School Duty" should be clearly indicated.

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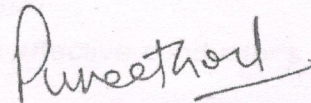
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11. Global Positioning System (GPS) shall be installed in vehicles and it shall be ensured by the owner of the bus that the GPS thus installed, is kept in working condition at all time.
12. The bus shall not be fitted with curtains or glasses having films.
13. The bus shall have sufficient internal white lighting in the bus. Activities inside the bus should be visible from outside whenever the bus is plying on road.
14. Bus should be fitted with speed governor of specified standard.
15. The windows of Bus should be fitted with horizontal grills.
16. Bus should have a First Aid Box.
17. There should be a fire extinguisher in the Bus.
18. The doors of the Bus should be fitted with reliable locks.
19. No bus of this category shall carry more than 1½ times the number of passengers authorized in the registration certificate.
20. The bus shall carry a copy of the valid agreement with the Educational Institute and complete list of the school children alongwith the route plan duly attested by the head of the educational institution.

The permit conditions should be adhered to strictly, by all the Heads of Schools. Schools should not own/hire any such transport service which does not have a valid permit or do not fulfill the requisite permit conditions.



(PUNEET K. GOEL)  
Commissioner (Transport)

**Heads of Schools of all Govt. Schools of Delhi**  
**Heads and Managers of all Unaided/Aided Recognized Schools**

Copy to :-

1. Commissioner of Police, Delhi
2. Secretary, Education
3. Director, Education with the request to circulate the order to all the Govt. / Recognised schools under the jurisdiction.
4. Secretary to Minister of Transport
5. Secretary to Minister of Education

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